

Expense Reimbursement Form

Taiwanese Cultural & Sport Association (TCSA)

(台灣文化體育協會)

2017 Kids 'N Fun Festival (國際童玩節)

Reported by: 漢字 _____ English _____

Mailing Address: _____

Telephone: () _____ - _____

E-mail address : _____

Signature: _____ **Date :** _____

No.	Date	Description (Must Attach Receipts ->)	√ for Receipt	Amount	Category Code
			Total		

** Approved by : _____ (Program Director or President)

** Approved by : _____ (President , if Amount = > \$500)

For Accounting Use :

Pay to: _____

Check#: _____ Amount: _____ Date: ____/____/____

Check Issued by : _____

*** Thank you ! **

